



Collaborative Board Meeting Minutes

December 15, 2023, 10 a.m. - 12 p.m.

Gilpin Conference Room, Routt County Health and Human Services, 135 6th Street, Steamboat Springs

1. Roll Call

The meeting of the Collaborative Board was called to order at approximately 10:03 a.m. on Friday, December 15, 2023 as a hybrid meeting.

Collaborative voting members in attendance:

- Routt County: Commissioner Sonja Macys
- Routt County: Scott Cowman
- Hayden: Mathew Mendisco
- Community: Tim Wohlgenant
- Community: Sarah Jones
- Community: Geoff Blakeslee

Yampa Valley Sustainability Council's Michelle Stewart, Tim Sullivan, Paul Bony, Julia Hebard and Ashley Dean were present supporting Program Management for the Collaborative Board.

2. Minutes

Mathew motioned to approve the November 17, 2023 minutes. Geoff moved to approve. Scott seconded. All in favor. No objection.

3. Board administration updates

a) Update on state-level GHG Roadmap plan

Scott provided an update on version two of GHG roadmap. State goal to be net zero by 2050. Last day to comment. Focus more on electricity distribution than generation.

b) CAP Community Board seat update and discuss government approval plan

Hayden approved Emily Katzman's community member seat on December 14. Routt County on agenda to approve next week. City Council on agenda for January 9. On Yampa agenda. Scott drafted a government approval plan for future reference. Discussion on Working Group membership and engaging CAP Board applicants that want to participate.

c) Review Working Group actions for 2024 and role of CAP governments

Discussion on what is the role of the Board and Working Groups to move recommendations forward.

Energy Recommendation 2 - reduce energy in existing (bigger, older) buildings. Find buildings, do assessment, get funding to do the improvements, do the improvements. Utility companies need to share macro-data. Can set benchmarking (ASHRE for hospitals, schools). Savings of 20-40% possible - each building takes \$20,000 to do an energy analysis. Triage (focus on largest emitters) and then work with building owners. School already has an energy performance contract.

Would be good to hire a concierge person to connect climate action and funding - building electrification/energy efficiency contracts. County has completed their energy assessment and City is doing another one. Hayden completed energy assessment five years ago.

Discussion on how to work together (e.g., Routt County, SSRC and City) and not compete when applying for grants. Who would be the administrative agent? Commissioner Macys to meet with CC4CA (Colorado Communities for Climate Action) to learn about funding opportunities. Highest emitters should coordinate. Town of Hayden would need to be the fiscal agent.

Put further discussion on agenda for next meeting. Reach out to Colorado Energy Office's Christine Berg.

d) Review of GANTT 2024 Collaborative Accountability Goals per the Accountability Goals and Q1 Board tasks

Strategy 1 - Long-term funding: Better signage for CAP Fund/The Good Traveler Program still needed. CAP Fund sub-committee to review Fundraising Plan and present at next meeting.

Strategy 3 - Community plan alignment: Scott to finalize CAP letter to community planners and share with Board for comment. Letter to be sent to local municipal planners (e.g., City's Brad Calver, Hayden's Tegen Ebbert), state/federal agencies, Kevin Booth (alignment with Airport Master Plan).

Strategy 4 - Educational programs: Strategic outreach to schools, hospitals - what can you do to reduce emissions? What are the recommendations and why does that matter? CAP/Chamber Destination Stewardship - Michelle and Sarah to follow up with the Chamber

Strategy 5 - Engaging private and public partners: Board to bring two to three key opportunities for Board representation to next meeting.

e) Mountain Collaborative update/challenge ideas

Can be related to climate action (e.g., plastic recycling at resort communities). Sarah reported that SSRC submitted a challenge idea around renewable energy at the base.

4. Program Management Updates (YVSC)

a) Review 2024 Communications/Outreach Plan

Julia Hebard, YVSC Communications and Marketing Associate presented Communications and Education plans: Commissioners can submit articles to Pilot for free (less need for paid advertising). Tie messaging to economic success/growth/ROI. 4-page marketing piece over powerpoint presentations when doing outreach and communications.

b) Program Management Agenda items 2, 3 and 4

Agenda items postponed due to time constraints.

5. Other

Grant Letter of Support discussion: Mathew moved to provide a Letter of Support for all CAP-related geothermal grant applications. Commissioner Macys seconded. Approved. Letters and grant applications should acknowledge regional partners and projects applying for grants.

Next Meeting

- Friday, February 23 - 10 a.m. - 12 p.m. - Gilpin Conference Room, Routt County Health and Human Services, 135 6th St, Steamboat Springs, CO

Adjournment

Meeting adjourned at 12:03 p.m.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Ashley Dean Approved January 26, 2024.