



## **Collaborative Board Meeting Minutes**

October 4, 2024, 10 a.m.-Noon

Gilpin Conference Room, Routt County Health and Human Services

135 6th Street, Steamboat Springs, CO 80487

### **1. Roll Call**

The meeting of the CAP Collaborative Board was called to order at 10:02 a.m. by CAP Board Chair Gail Garey.

Collaborative Board members in attendance:

- City of Steamboat Springs: Gail Garey
- City of Steamboat Springs: Steve Muntean
- Routt County: Sonja Macys
- Routt County: Scott Cowman
- Town of Hayden: Mathew Mendisco
- Town of Yampa: Sheila Symons
- Community: Emily Katzman
- Community: Jeff Milius
- Community: Sarah Jones

Yampa Valley Sustainability Council (YVSC) (CAP Program Management Entity) staff in attendance:

- Paul Bony
- Tim Sullivan
- Ashley Dean
- Michelle Stewart

### **2. Minutes**

Sonja made a motion and Sarah seconded to approve the minutes from the September 6, 2024 meeting. All in favor.

### **3. Board Administration Updates**



**a. Formal approval of Jeff Milius CAP Board Community Board seat**

Jeff Milius formally approved by all partner municipalities.

**b. Partner engagement updates**

i. Steamboat Springs School District

Positive and engaging CAP Board presentation to the Steamboat Springs School District Board on September 9. Areas of possible engagement:

Transportation - interested in supporting Safe Routes to Schools effort to reduce vehicle miles traveled, electrification of the entire school bus fleet, working with YVEA to buy back energy storage of bus fleet batteries.

Waste - Bringing compost back to schools (use to have an Earth Cube before Covid)

Next steps - reach out to SSSD and identify who the Board should be working with. Think about possible educational opportunities (e.g., compost site visit).

ii. City staff presentation to Steamboat Springs City Council

Goal of City staff to operationalize the CAP. Created different working groups to look through recommendations and identify ways to move forward internally on operations. City undertaking a decarbonization roadmap for its facilities to determine what opportunities exist to tighten energy envelope and potential solar arrays. Goal to put together a facilities master plan.

City has purchased several new electric vehicles (EVs), but still hurdles to be dealt with (e.g., no local dealership/technicians)

City working on Yampa River/Walton Creek restoration project (105 acres) to be implemented 2026-2028.

Working with ICLEI to develop a greenhouse gas inventory.

iii. Other partner updates



Steamboat Resort putting an app together for employee carpooling (Liftango) and looking at an EV Readiness program.

Town of Hayden in the middle of a design for geothermal RFP to go out for distribution.

iv. Next partner engagement meeting

South Routt School District identified at last meeting. Sheila is waiting to hear back from Board to get a CAP Board meeting on their schedule.

Reach out to CMC and UCHealth later in the fall. Restaurant Association also identified. Continue to engage with Apex Waste.

**c. Greenhouse gas inventory discussion**

City working with McKinstry. Steamboat Resort conducts annual inventories to inform actions. Feedback from CAP Working Groups is that they are in favor of doing one now.

Look at possible grant/funding. If funding is available, majority of CAP Board in support of doing another inventory. Discussion to be brought back at November meeting.

**4. Program Management Updates (YVSC)**

**a. YVSC PME updated 2025 budget and scope of work**

Grant writing hours bumped up after feedback from last meeting. Budget reflects a 5% COLA adjustment from 2024 scope of work.

Board agreed continuity and quality of YVSC's service was very good. Government lacks the capacity and technical support to move CAP recommendations forward. YVSC helps provide that.

City and County have budgeted \$85,000 each for PME work (preliminary). YVSC is committed to filling the funding gap.



Counselor Garey motioned to approve budget and scope of work for 2025. Mathew amended the motion to include language that the approval is subject to final adoption of all governments. Sonja moved the amended motion and Sarah seconded. All in favor. No opposition.

**b. Working Group Quarterly meeting updates**

Request to add Madysen Linsacum to Transportation Working Group for Routt County multi-modal built environment work. Gail motioned to approve. Scott moves, Jeff seconds. All in favor, no opposition. Motion passes.

Request to reach out to transportation fleet manager from school district to join Transportation Working Group. Gail motioned to approve. Sarah moved, Jeff seconded. All in favor, no opposition. Motion passes.

Transportation Working Group continues to identify permanent funding for Steamboat Springs Transit as a 2025 priority.

Recommendation Progress Summary updated after Working Group Quarterly meetings. Summary to be made available on the CAP website CAP Recommendations page.

**c. Climate equity update**

YVSC climate equity technical consultant Luisa Lombera provided a brief update on climate equity work. CAP determines what we are going to do, equity determines who and how.

Pulling together a climate equity advisory group. Additional suggestions included CO Office of Health Equity, affordable housing representation, Northwest Colorado Center for Independence, and Northwest Colorado Council of Governments.

**d. Energy Efficiency Conservation Block Grant update**

Paul putting together a CAP Energy sub-committee to help draft RFP for building electrification and decarbonization plan.

**e. CAP Public Open House - Wednesday, November 13 (5:30-7:30 p.m.) - CMC Allbright Family Auditorium**



Venue confirmed. Board and Working Group invitations have been sent.

**Other**

- 1. Next meeting: Friday, November 1, 2024 from 10 a.m.-Noon, Yampa Valley Community Foundation conference room.**

Motion to adjourn by Gail. Sarah moved, Jeff seconded. Meeting adjourned at 12:03 p.m.

MINUTES SUBMITTED BY: Ashley Dean.

Approved November 1, 2024.