



## **Collaborative Board Meeting Minutes: April 4, 2025**

### **Roll Call**

The meeting of the Collaborative Board was called to order at 10:01 a.m. on April 4, 2025.

Collaborative voting members in attendance were:

- Routt County: Scott Cowman
- City of Steamboat Springs: Gail Garey
- Town of Hayden: Mathew Mendisco (virtual, left at 11:03 a.m.)
- Town of Yampa: Sheila Symons (virtual, left at 10:05 a.m.)
- Community: Tim Wohlgenant (left at 11:55 a.m.)
- Community: Sarah Jones
- Community: Emily Katzman

Not present:

- City of Steamboat Springs: Steve Muntean
- Town of Oak Creek: Melissa Dobbins
- Town of Yampa: Michael Geanious
- Routt County: Angelica Salinas
- Community: Jeff Milius

Quorum is present for voting portion of the meeting.

Michelle Stewart, Paul Bony, Tim Sullivan, Abby Vander Graaff and Luisa Lombera (virtual) were present supporting Program Management for the Collaborative Board.

### **Minutes:**

Sarah Jones made a motion to edit the social cost of carbon section of the minutes to read, "The Board discussed the social cost of carbon, and the potential to determine a social cost of carbon number and decided that in cases where the social cost of carbon is being used in decision-making, the number should not be less than the state of Colorado's social cost of carbon," and approve the minutes with this modification. Emily Katzman seconded, all in favor.



#### **Board Administration Updates/Discussion:**

- The Board discussed matters pertaining to the CAP Fund Request for Proposal, namely that applications are open on the Yampa Valley Community Foundation (YVCF) portal and that YVSC will support in answering questions about the grant from the public. YVSC asked the board for direction on how to run the application review process. The Board decided the group of reviews would include Emily Katzman, Sarah Jones, Scott Cowman, Gail Garey and Tim Wohlgenant. The group will complete reviews by April 30, and the Board will review and discuss during the May 2 meeting. The Board directed YVSC to email Greg from YVCF to set up board members on the YVCF portal.
- The Board discussed what its role should be in educating the community on a Regional Transportation Authority (RTA). The Board decided to put this on the agenda in May and come with more information on what role the CAP is legally allowed to play given upcoming ballot measures.
- The Board decided to extend the time of its May 2 meeting to accommodate the grant decision making process and a presentation from Yampa Valley Electric Association (YVEA).

#### **Program Management Updates/Discussion:**

- The Board discussed updates from the Energy and Land Use Working Groups, including that there was discussion around a utility scale solar array project in Hayden. YVSC requested Board member attendance to a workshop led by the Colorado Solar and Storage Association (COSSA) in Hayden June 20.
- The Board discussed the process of choosing a contractor to carry out the Energy Efficiency Conservation Block Grant (EECBG) duties as outlined in the Request for Proposal (RFP). There was discussion as to whether the CAP Board needs to subcontract through YVSC or manage the contract directly in order to remain compliant with the grant. The Board decided that YVSC will release the RFP on behalf of the CAP Board and that YVSC should add Town of Hayden into the first paragraph of the RFP to clarify that Town of Hayden is the fiscal agent. Further, the Board clarified that YVSC can complete outreach and administrative tasks without being selected through the RFP, but that the actual scope of work is where bidding matters. The Board discussed that Hayden will provide cash flow for the project and may look to governmental partners to help carry the cash flow burden until grant funds are dispersed.
- The Board directed YVSC to ask Lotus for pricing to conduct a peer review of the CAP actions that involve beneficial electrification from other communities in order to provide background for the Board in budget conversations.



- YVSC updated the Board that the greenhouse gas inventory is underway, but is waiting for some key data points to be reported by community members.

#### **Other**

- Next meeting: Friday, May 2, 10 a.m.-1:30 p.m. Meeting will include lunch and will take place at Yampa Valley Community Foundation.
- The CAP Board agreed to meet with the consultants hired to help with the Brown Ranch project to talk about future development plans, potentially during the June 6 meeting.

#### **Adjournment**

Scott Cowman motioned to adjourn the meeting. Sarah Jones seconded. Meeting adjourned at 12:01 p.m.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Abby Vander Graaff

Approved \_\_\_\_2\_\_\_\_ Day of \_\_May, 2025\_\_\_\_.