



## **Collaborative Board Meeting Minutes: June 6, 2025**

### **Roll Call**

The meeting started with a presentation from Lotus Engineering & Sustainability, and the meeting of the Collaborative Board was officially called to order at 10:40 a.m. on June 6, 2025.

Collaborative voting members in attendance were:

- Routt County: Scott Cowman
- Routt County: Angelica Salinas
- City of Steamboat Springs: Gail Garey
- City of Steamboat Springs: Steve Muntean
- Town of Yampa: Sheila Symons
- Community: Jeff Milius
- Community: Tim Wohlgenant (arrived at 10:13 a.m.)
- Community: Emily Katzman (arrived at 10:39 a.m.)

Not present:

- Town of Oak Creek: Melissa Dobbins
- Town of Yampa: Michael Geanious
- Town of Hayden: Mathew Mendisco
- Community: Sarah Jones

Michelle Stewart, Ashley Dean and Abby Vander Graaff were present supporting Program Management for the Collaborative Board.

### **Minutes:**

Tim Wohlgenant motioned to approve the May 2, 2025 meeting minutes. Jeff Milius seconded. All in favor.

### **Lotus Greenhouse Gas Emissions Inventory Presentation**

- Representatives from Lotus Engineering & Sustainability presented key findings of the 2023 Routt County Greenhouse Gas Emissions Inventory. The discussion included information on changes in emissions, top emitters and potential explanations behind the data. The board also discussed a disparity in the Bob

Adams Airport data and directed Lotus to make updates. The Board directed YVSC to bring a plan for communicating the GHG Inventory to the public to the next meeting.

#### **Board Administration Updates/Discussion:**

- The Board heard updates on partner meetings in Routt County, Yampa and Steamboat Springs and discussed plans for meetings in Oak Creek and Hayden.
- The Board reviewed requests for proposal (RFPs) submitted for the Energy Efficiency Conservation Block Grant work, discussing the pros and cons of each of the four applicants. The discussion included cost, data accessibility and timeline considerations for the work.
- Tim W. made a motion to select a contractor based on the following: if Lotus Engineering & Sustainability responds to a negotiation request to lower their price to be within 10% of the needed price, they are the vendor. If Lotus does not agree, NORESKO will be the vendor pending an agreement to share data in an accessible format and not require a subscription service, and if not, the award goes to Sustainable Science. Jeff M. seconded the motion. All in favor. The board directed YVSC to conduct these negotiation requests via email.

#### **Program Management Updates/Discussion:**

- The Board unanimously approved permission to invite Joe Stepan from Routt County Facilities to join the Energy Working Group.
- The Board heard updates from the Waste Working Group that it is working with Apex Waste Solutions to submit a grant for a pilot study of a waste diversion drop-off site.

#### **Other**

- Next meeting: Friday, July 11, 10 a.m. - 12 p.m., Gilpin Conference Room, Routt County Health and Human Services
- PaintCare's paint drop-off event will take place June 28.

#### **Adjournment**

Tim Wohlgenant motioned to adjourn the meeting. Jeff Milius seconded. All in favor. Meeting adjourned at 12:03 p.m.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Abby Vander Graaff

Approved \_\_\_\_11\_\_\_\_ Day of \_\_July, 2025\_\_\_\_.