



Collaborative Board Meeting Minutes: July 11, 2025

Roll Call

The meeting of the Collaborative Board was called to order at 10:09 a.m. by Mathew Mendisco.

Collaborative voting members in attendance were:

- Routt County: Scott Cowman
- City of Steamboat Springs: Gail Garey (virtual)
- City of Steamboat Springs: Steve Muntean
- Town of Hayden: Mathew Mendisco (left at 11:13 a.m.)
- Town of Yampa: Sheila Symons (virtual)
- Community: Tim Wohlgenant
- Community: Sarah Jones (left at 11:58 a.m.)
- Community: Jeff Milius (virtual)

Not present:

- Town of Oak Creek: Melissa Dobbins
- Town of Yampa: Michael Geanious
- Routt County: Angelica Salinas
- Community: Emily Katzman

Quorum is present for voting portion of the meeting.

Michelle Stewart, Tim Sullivan, Abby Vander Graaff and Ashley Dean were present supporting Program Management for the Collaborative Board.

Minutes:

Scott Cowman moved to approve the June 6, 2025 CAP Board meeting minutes. Tim Wohgenant seconded the motion. One abstention (Sarah Jones), all rest in favor. Motion passed.

Board Administration Updates/Discussion:

- Yampa Valley Sustainability Council (YVSC) presented the proposed 2026 program management entity budget to the Board, which totalled \$184,500. Cost contributions from CAP governments would remain the same as in the previous year and there would be a continuation of current services.
 - The Board directed YVSC to set up meetings with Routt County and the City of Steamboat Springs to present on the return on investment gained from the financial contribution to program management for the CAP Collaborative.
- YVSC asked the Board if their respective entities would consider donating an amount to the CAP Fund as a means of demonstrating government commitment to potential donors. Board members expressed a general sense of caution being shared among governments due to the federal landscape and economic environment, but recommended YVSC follow up further with government representatives.
- The Board discussed the potential for bringing top CAP priorities, targets and goals into government budget discussions.
- The Board heard updates that NORESCO approved the contract for Phase 1 of the Energy Efficiency and Conservation Block Grant (EECBG) work. The Board discussed YVSC's interest in supporting Phases 2 & 3 of the plan, which would include plan implementation and workforce development. The board discussed the need to hear back on questions around grant requirement compliance from the Colorado Energy Office to determine whether this would be allowed. The Board also discussed the need to further explore YVSC's capability to complete the work, and whether it would need or be able to forgo an official request for proposal (RFP) process.
- The Board discussed upcoming partner engagement meetings at the Town of Hayden Aug. 7, where Gail Garey and potentially Angelica Salinas will attend, and meetings with Town of Oak Creek and Colorado Mountain College with dates TBD.
- The Board decided to host an open house in September from 5:30-7:30 p.m. The Board discussed the potential to invite CAP Fund recipients and share information on specific projects that reflect CAP progress.

Program Management Updates/Discussion:

- YVSC presented key takeaways from the 2023 Routt County Greenhouse Gas Emissions Inventory, as well as a communications plan to share this information with the public. The Board discussed some disparities in waste data and a need to revisit and update data in this section of the report. The Board suggested further general communication on what individuals can do to take climate action.

Other

- There are opportunities for local governments to apply to the IMPACT Accelerator grant, to which YVSC is a regional partner.
- Next meeting: Friday, Aug. 1, 10 a.m.- Noon at the Gilpin Conference Room, Routt County Health and Human Services building.

- Fire Weather book talk taking place July 30.

Adjournment

Tim Wohlgenant motioned to adjourn the meeting. Scott Cowman seconded. Meeting adjourned at 12:01 p.m.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Abby Vander Graaff

Approved ____5____ Day of __September, 2025____.